

## Ministry Information

Name of Ministry - *Enter Ministry's full legal name for the transaction of business*

Tax ID Number

Ministry Mailing Address - *If PO Box, Include Street*

City

State

Zip

Phone

Email

Name of Fund

Purpose of Fund

### FUNDING SOURCE

### FUNDING AMOUNT

- |   |          |
|---|----------|
| <input type="checkbox"/> Check                                | \$ _____ |
| <input type="checkbox"/> Wire Transfer                        | \$ _____ |
| <input type="checkbox"/> Distribution from Will               | \$ _____ |
| <input type="checkbox"/> Other; Please Identify Source: _____ | \$ _____ |

## Desired Initial Investment Model

- CONSERVATIVE** - This allocation's primary goal is protection of principal with minimal capital appreciation. Those choosing this allocation are willing to achieve investment returns that are low, or even negative, in exchange for reduced risk and high liquidity. The target allocation for this conservative strategy has an allowable range of 15-35% equity sector and 65-85% fixed income.
- MODERATELY CONSERVATIVE** - This allocation's goals are modest capital appreciation with some income generation. Those choosing this allocation are willing to absorb some level of volatility and risk of principal loss. The target asset allocation for this moderately conservative strategy has an allowable range of 30-50% equity sector and 50-70% fixed income.
- MODERATE** - This allocation's goals are a balance of capital appreciation and income generation. Those choosing this allocation should be willing to absorb a medium level of volatility and risk of principal loss. The target asset allocation for this moderate strategy has an allowable range of 45-65% equity sector and 35-55% fixed income.
- MODERATELY AGGRESSIVE** - This allocation's primary goal is growth of principal with income secondary. Those choosing this allocation should be willing to assume a high level of portfolio volatility and risk of principal loss. The target allocation for this moderately aggressive strategy has an allowable range of 60-80% equity sector and 20-40% fixed income.
- AGGRESSIVE** - This allocation's primary goal is above-average growth of principal. Those choosing this allocation should be willing to assume a significant level of portfolio volatility and risk of principal loss. The target allocation for this aggressive strategy has an allowable range of 80-100% equity sector ETF's and fixed income.

## Authorized Signers *For each signer, please include a completed Authorized Signer Form - attached below*

Be it resolved that any  one  two  three of the following officers are authorized to withdraw funds from this agreement:

_____ Printed Name	_____ Printed Name	_____ Printed Name
_____ Position	_____ Position	_____ Position

## Board Resolution

*Governing body authorization for investment and use of funds.*

Resolved, that the above fund signors are hereby authorized to act  individually or  jointly on behalf of the ministry to distribute from the fund established with Orchard Alliance and to determine the Orchard Alliance investment model to be used by the fund and that this resolution may be relied on by Orchard Alliance until a written notice of any changes to the fund signors or to the authority to act or cancellation has been received by Orchard Alliance.

I, \_\_\_\_\_, secretary of the \_\_\_\_\_ (Ministry), hereby certify that the foregoing is a true copy of a resolution duly adopted by the board of directors of said ministry at a meeting held the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at which a quorum was present, and that the same has not been repealed or amended and remains in full force and effect. I further certify that the authority thereby conferred is not inconsistent with the governing documents of this ministry.

This Agreement is made on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between \_\_\_\_\_ (Ministry), located at \_\_\_\_\_ and Orchard Alliance, a Colorado nonprofit corporation located at 8595 Explorer Dr. Colorado Springs, Colorado 80920. Ministry hereby transfers and delivers to Orchard Alliance the Funding Amount as stated in the Application which Orchard Alliance accepts on the following terms:

- a) Orchard Alliance shall hold, invest, and reinvest the sum transferred as part of its managed portfolio. The fund named in the Application (the Fund) will be accounted for separately by Orchard Alliance as long as this Agreement is in effect.
- b) The purpose of the Fund shall be as described in the Application.
- c) Distributions of income and/or principal from the Fund will be made in accordance with the terms of a written spending policy from the Ministry subject to paragraph d – which may be updated as needed.
- d) If Orchard Alliance is holding non-cash property for the benefit of the Ministry, distributions from the Fund will be partially or fully restricted in order for Orchard Alliance to maintain a cash balance in the Fund of up to thirty percent (30%) of the market value of the non-cash property being held in order to pay any and all the expenses of maintaining the property in good and marketable condition.
- e) Ministry shall have full investment discretion, within the confines of Orchard Alliance’s existing investment models. Orchard Alliance shall invest and reinvest the Fund, according to the guidelines of the Uniform Prudent Investor Act. The Fund shall be revocable in nature.
- f) Ministry, or any other person so interested, may make additional contributions into the Fund. All contributions to the Fund are the property of Ministry.
- g) Orchard Alliance shall provide Ministry or its authorized designee with periodic accounting statements of the Fund’s activity including receipts, disbursements, and resulting balances.

- h) All fees and expenses attributable to the Fund including fees for investment advising services shall be paid from the assets of the Fund in accordance with Orchard Alliance’s current Schedule of Fees. The Schedule of Fees is not an exhaustive list of service fees and is subject to periodic revision by Orchard Alliance.
- i) Parties agree that this Agreement may not be read or interpreted as creating a partnership, employment arrangement, or joint venture between them.
- j) This agreement is made pursuant to, and shall be interpreted in accordance with, the laws of the State of Colorado and may be modified only by a writing signed by the party against whom such modification is sought to be enforced.
- k) Ministry hereby acknowledges that it has read and understands that the fund will be managed in accordance with Orchard Alliance’s Statement of Faith.

**ORCHARD ALLIANCE REPRESENTATIVE**

\_\_\_\_\_  
Ministry

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title



# Authorized Signer Form



WHERE *faith & finance* MEET

## PRIMARY SIGNER *Required*

_____ Last Name	_____ First Name	_____ Date of Birth		
_____-_____-_____ Social Security Number	_____ Position/Title	_____ Driver's License Number <i>(please include a copy)</i>		
_____ Home Mailing Address		_____ City	_____ State	_____ Zip Code
_____ Email Address		_____ Primary Phone		
		<input type="checkbox"/> Home <input type="checkbox"/> Mobile <input type="checkbox"/> Work		
_____ Signature				

## SIGNER 2

_____ Last Name	_____ First Name	_____ Date of Birth		
_____-_____-_____ Social Security Number	_____ Position/Title	_____ Driver's License Number <i>(please include a copy)</i>		
_____ Home Mailing Address		_____ City	_____ State	_____ Zip Code
_____ Email Address		_____ Primary Phone		
		<input type="checkbox"/> Home <input type="checkbox"/> Mobile <input type="checkbox"/> Work		
_____ Signature				

## SIGNER 3

_____ Last Name	_____ First Name	_____ Date of Birth		
_____-_____-_____ Social Security Number	_____ Position/Title	_____ Driver's License Number <i>(please include a copy)</i>		
_____ Home Mailing Address		_____ City	_____ State	_____ Zip Code
_____ Email Address		_____ Primary Phone		
		<input type="checkbox"/> Home <input type="checkbox"/> Mobile <input type="checkbox"/> Work		
_____ Signature				

**CORPORATE RESOLUTION**

RESOLVED, that the above individuals are hereby authorized on behalf of \_\_\_\_\_,  
located at \_\_\_\_\_, (“Organization”) to sign and/or act  
individually on behalf of the Organization’s deposit, loan, and other financial accounts with Orchard Alliance and that such  
authorization is valid until written notice of any changes to the signers has been received by Orchard Alliance.

The undersigned hereby certifies that he/she is the duly elected and qualified Secretary of the above-named Organization  
and that the foregoing is a true and accurate record of a resolution duly adopted at a meeting held in accordance with state  
law and the constitution and the Organization’s bylaws or by other duly authorized action in lieu of a meeting, and that said  
resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF, I have executed my name as Corporate Secretary  
on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
Day Month Year

\_\_\_\_\_  
Legal Name

\_\_\_\_\_  
Signature