

## Steps To Completing Your Cryptocurrency Gift

Thank you for prayerfully deciding to make a contribution with cryptocurrency. We are honored to serve you and work together to further God's kingdom through your generous gift.

Cryptocurrency gifts require special care in order to qualify for a charitable deduction. Please complete step 1 below and then contact Orchard Alliance to ensure your gift is properly and efficiently made available for the charitable purposes you designate.

### STEP 1

Fill out the attached form "Cryptocurrency Gift Form" and return it to Orchard Alliance at the address below.

### STEP 2

Orchard Alliance will provide resources where you may obtain an appraisal, as required by the IRS for gifts above \$5,000.

### STEP 3

Once the appraisal is scheduled, Orchard Alliance will deliver a web URL link to accept your cryptocurrency gift through its cryptocurrency partner Engiven. The appraisal must be completed before your gift is made.

### STEP 4

Orchard Alliance will verify successful receipt of your cryptocurrency.

### STEP 5

The gift, along with a letter, is then sent to the designated ministry(s) OR the gift will fund your specified account at Orchard Alliance.

### STEP 6

The following month, you will receive a receipt in the mail for your gift.

## Additional Information

For more information about Gifts of Cryptocurrency or other giving questions, please contact Orchard Alliance.

### CONTACT US

service@orchardalliance.org  
orchardalliance.org

Toll Free 833.672.4255  
Fax 719.323.6218

8595 Explorer Dr.  
Colorado Springs, CO 80920



# Cryptocurrency Gift Form



WHERE *faith & finance* MEET

## INSTRUCTIONS

Thank you for your gift! Please complete the form below and return it to Orchard Alliance to indicate the beneficiary(ies) of your gift. A URL web link will be provided by Orchard Alliance for gifts of cryptocurrency. Please call 833.672.4255 or email [service@orchardalliance.org](mailto:service@orchardalliance.org) if you have any questions.

*We highly recommend that you consult with your tax advisor to consider tax implications of this gift.*

\_\_\_\_\_  
Named owner of the currency

\_\_\_\_\_  
Address of owner

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Name of the Currency  
*(Attach a separate sheet if necessary)*

\_\_\_\_\_  
Number of shares

This gift will fund a charitable account at Orchard Alliance.

Account type:  Donor Advised Fund  Charitable Gift Annuity  Charitable Trust  Endowment

This is a direct gift to a charity. (\$125 processing fee per gift applies. Recommended minimum gift value is \$2500 or greater.)

*Provide the name and address of charity*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Designation (if any)

Please process this gift as anonymous to the charity.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

***Please return this form to Orchard Alliance:***

[service@orchardalliance.org](mailto:service@orchardalliance.org)

8595 Explorer Dr.  
Colorado Springs, CO 80920

Please refer to the Cryptocurrency Gift  
Instructions to complete your transfer